

'Growth Through Excellence.'

## Nominated Adults with Permissions to Collect Children from Liden Academy

If children are to be collected by someone other than the parent/carer, this must be indicated to a member of staff before collection. The best way to do this is by writing to us or leaving a message at the school office. The adult nominated to collect a child must be one of those named by the parent on the form below.

We will only allow children to leave with an adult that is one of those named by the parent. A parent who has 'Parental Rights' does not have to be named on this form.

Can you please take a few moments to complete the form below that names nominated adults to collect your child(ren) from Liden Academy. You may add multiple children eg 1 to 4 if your nominated adult is to collect more than one of your children. If different people are required to collect different children, then please complete separate forms. Thank you for your co-operation.

**Effective date of change:** \_\_\_\_\_

**Childs Name(s):** 1: \_\_\_\_\_ 2: \_\_\_\_\_

3: \_\_\_\_\_ 4: \_\_\_\_\_

**Childs Class(es)** 1: \_\_\_\_\_ 2: \_\_\_\_\_

3: \_\_\_\_\_ 4: \_\_\_\_\_

Nominated Adult Name	Relationship to child	Nominated Adult contact number

I, ....., give permission for those adults named above to collect my child(ren), as named, from school from the effective date as stated.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Name (in capitals letters): \_\_\_\_\_

Relationship to child(ren): \_\_\_\_\_

OFFICE USE ONLY		
Date Received	Date of system update	Actioned by